

MEDICAL LABORATORY BOARD
PERSONNEL AND EDUCATION COMMITTEE

MINUTES

Date: October 12, 2005

Time: 1:00 p.m., CDT

Location: Cumberland Room
Ground Floor, Cordell Hull Building
425 Fifth Avenue North
Nashville, TN 37247

Members Present: Kelly Terry, MT, Board Chairperson
John Neff, MD
Thomasa Cooper, MT
Norman Crowe, Independent Lab Management/Admin Representative
Martha Duncan, MT
Yvonne Davis, MT
Alison McDonald-Spakes, Cytotechnologist

Members Absent: Linda Lahr, MT, Committee Chairperson

Staff Present: Lynda S. England, MT, Consultant II, Director
Cheryl H. Thacker, MT, Consultant I, Administrator
Robbie H. Bell, J.D., Director-Health Related Boards, Ex-Officio Board Member
Robert Kraemer, Advisory Attorney

Presiding Officer: Kelly Terry, MT, Board Chairperson

Minutes: Minutes from the personnel and education committee were presented at the full Medical Laboratory Board meeting for approval.

Proceedings and Action Taken:

1. With a quorum present, Ms. Terry called the meeting to order at 1: 10 p.m.
2. Review Correspondence

A. 1. Ms. Thacker informed the committee that MedVance Institute in Cookeville, TN has asked for the approval of the following clinical rotation sites for its medical laboratory technician students:

- a. Clinton County Hospital, Inc.
723 Burkesville Road
Albany, KY 42602

Ms. Duncan made a motion to approve the request. Mr. Crowe seconded the motion. There was discussion regarding the certification of the gentleman who will serve as the Student Clinical Coordinator. He has a retired TN Medical Laboratory Technician license. He also has national certification as a Medical Technologist with American Medical Technologists (AMT). Ms. Thacker informed the committee that he would qualify as a Medical Technologist in TN because he has the HEW certification, his AMT MT certification was received prior to September 1, 1997, and he has at least five years of clinical laboratory experience. The committee noted that he was qualified to be the Student Clinical Coordinator. Following the discussion, the motion carried.

- b. Southern Hills Medical Center
391 Wallace Rd.
Nashville, TN 37211

Ms. Duncan made a motion to approve the request. Ms. McDonald-Spakes seconded the motion. The motion carried.

B. The Committee discussed a request from The University of North Carolina at Chapel Hill (UNC-CH) to place students in a six-month clinical rotation at Molecular Pathology Laboratory on 250 E. Broadway Avenue, Maryville, TN 37804, with Brendon Winstead at MPL as the Student Clinical Coordinator. The program is a post-baccalaureate certificate program in Molecular Diagnostic Science (MDS). It requires that students complete a six-month rotation in molecular diagnostics. The Committee explained that UNC-CH did not have to get permission from the Board to place students in a Tennessee facility; however, the Committee members expressed their approval of the joint venture. Ms. Thacker explained that she would issue trainee permits upon receipt of the training permit applications. Also, UNC-CH and MPL would need to sign an affiliation agreement and submit a copy to the medical laboratory board administrative office. Ms. Thacker is to respond to Dr. Susan Beck, Ph.D., CLS (NCA), Professor and Director, Division of Clinical Laboratory Science at UNC-CH, regarding the Committee's decision.

C. Ms. Linda Ross, MS, MT (ASCP), CLS (NCA), Associate Professor and Chairman for the Department of Clinical Laboratory Sciences at the University of Tennessee Health Science Center in Memphis, TN addressed the Committee regarding the newly established Master of Science in Clinical Laboratory Science – Clinical Experience Track offered by the university. Ms. Ross offered a detailed explanation of the program for the Committee members.

She indicated that the program does have the approval of the Tennessee Higher Education Commission (THEC) and the American Society for Clinical Pathology (ASCP). The National Credentialing Agency for Laboratory Personnel (NCA) approval is pending. The National Accrediting Agency for Clinical Laboratory Sciences does not consider this a separate program; however, Ms. Ross indicated that they are awaiting NAACLS approval.

The Committee had a few questions regarding the separation of the traditional medical technology program at UT and this new program being implemented. Ms. Ross explained that the students in this program will complete clinical rotations throughout the program. These students will be blended with the traditional medical technology students; however, they will have extra projects and the second year will include more intense training, especially in the administrative area. The program will be twenty-one months in length. Dr. Neff expressed concern that the program did not list any training in finance, human resources, or similar subjects. Ms. Ross explained that those subjects, as well as others, are covered in the management course of the program.

The Committee expressed its thanks to Ms. Ross for her presentation and detailed information about this new program. Ms. McDonald-Spakes made a motion to approve the program. Dr. Neff seconded the motion. The motion carried.

Following her presentation, Ms. Ross asked the Committee if the Medical Laboratory Board was considering researching background checks on new applicants for licensure. Mr. Kraemer explained that the Rules have addressed that issue and there has been discussion regarding new applicants who have recently graduated and have had a background check required by their college or university. Ms. Ross indicated that the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) requires students training in a hospital to have a background check. She also explained that the University of Tennessee policy requires the student to have a background check through the agency that the American Medical Association uses at a cost of sixty-five dollars. The

Hospital Corporation of America (HCA) group of hospitals requires a more extensive check and Ms. Ross said that they had to require the more expensive check because they place students at HCA hospitals. Mr. Kraemer indicated that the background check utilized by the Health Related Boards would be through the Tennessee Bureau of

Investigations, which is a nationwide check. Ms. Ross offered her assistance to the Board regarding background check information because she has researched the subject extensively.

3. A. Review files for eligibility.

1. Holly Earls – Sparta, TN – Medical Laboratory Technician - General

Ms. Thacker informed the committee that Ms. Earls is a new applicant who incurred a felony conviction in 1995.

Ms. Earls was present at the meeting and she provided the Committee with the appropriate court documents relating to this conviction. The Committee asked Ms. Earls to describe her case and explain her situation now and she proceeded to explain the situation in 1995 and her status today. Also present in support of Ms. Earls were her supervisor, Ms. Pam Wilhite, and two personal and professional friends. Following the question and answer time between Ms. Earls and the Committee members, Ms. Terry asked Mr. Kraemer if there was any reason that would prohibit the Committee from approving Ms. Earls' application for medical laboratory technician and Mr. Kraemer said there was no reason to deny this license. Following Mr. Kraemer's answer, Dr. Neff motioned to approve Ms. Earls' application for licensure as a medical laboratory technician. Mr. Crowe seconded the motion. The motion carried.

2. Rashmi M. Sharma – Memphis, TN – Special Analyst - Cytogenetics

Ms. Thacker informed the Committee that Ms. Sharma was educated in India with degrees equivalent to a Bachelor of Science, a Master of Science in Botany, and a Doctor of Philosophy in Biological Science in the United States. She received one year of cytogenetics training at the Tulane University Medical School. She also possesses national certification as a Clinical Laboratory Scientist in Cytogenetics, by examination, through the National Credentialing Agency for Laboratory Personnel (NCA). Following discussion, Ms. Duncan motioned to approve this request for licensure. Ms. Cooper seconded the motion. The motion carried.

3. Regina Ruth Talusan – Jackson, TN – Medical Laboratory Technologist - General

Ms. Thacker informed the Committee that Ms. Talusan was educated and clinically trained in the Philippines. She also possesses national certification as a Medical Laboratory Technologist – General with American Medical Technologists (AMT), obtained through examination. Following discussion, Ms. Duncan motioned to approve this request for licensure. Mr. Crowe seconded the motion. The motion carried.

B. Receive reports and/or requests from the technologist consultant.

Updated Training Program List

Ms. Thacker provided a copy of the upgraded training program list to the Committee members. She informed the Committee that the list includes two changes in program director positions. Ms. Patricia Ramsey, Program Director for the Lincoln Memorial University Medical Laboratory Technology program, has retired after many years of service, and Dr. Bill Engle has been appointed as Program Director.

The second change noted on the list is regarding Jackson State Community College. Ms. Glenda Jones, Program Director for the Medical Laboratory Technician program, has also retired after many years of service and Mr. Peter O'Brien has been appointed as Program Director.

4. Review and ratification

A. New Licenses and Temporary Licenses (Attachment 1)

After review, Ms. Duncan motioned to ratify the new licenses and temporary licenses from April 1, 2005 – June 30, 2005, with a second to the motion by Ms. McDonald-Spakes. The motion carried.

B. Reinstatements (Attachment 2)

After review, Ms. Duncan motioned to ratify the reinstatements from April 1, 2005 – June 30, 2005, with a second to the motion by Ms. McDonald-Spakes. The motion carried.

C. Closed Files (Attachment 3)

After review, Ms. Duncan motioned to ratify the closed files from April 1, 2005 – June 30, 2005, with a second to the motion by Ms. McDonald-Spakes. The motion carried.

5. Administrative Revocation/Insufficient Funds

Billie Carolyn Garrett
Jamestown, TN
License #19568

Ms. Thacker informed the Committee that Ms. Garrett renewed her Medical Laboratory Technician – General license on January 7, 2005; however, there were insufficient funds for the renewal payment. Mr. Mark Garrett in Revenue Control submitted a certified letter to Ms. Garrett to inform her of the insufficient funds; however, that letter was returned by the United States Postal Service as “Moved-Left No Address” and “Return to Sender”. Ms. Thacker tried unsuccessfully to contact Ms. Garrett by phone using the number listed in the regulatory board computer system. Ms. Duncan made a motion to rescind Ms. Garrett’s renewal due to insufficient funds. Mr. Crowe seconded the motion. The motion carried.

6. Rulemaking Update/ Jerry Kosten

Ms. Terry requested a short discussion regarding point-of-care testing that will be addressed at the full Board meeting the following day. The discussion was concerning the need of a hospital employee to be present at the full Board meeting when the request is only to add a test to an existing exemption. Ms. England asked if this situation could be addressed in a policy, but Mr. Kraemer advised that a Rule written in a general language that will address the situation now and in the future would be a better solution. Dr. Neff agreed that it is time-consuming for a hospital employee to make a trip to appear before the Board. Mr. Otey suggested that it may be handled as a “change of specialty”. The discussion ended with the Committee noting that more discussion on this matter would be addressed at the Full Board meeting.

7. Other Business

1. Guidelines for continuing education.

Mr. Kraemer noted that the Continuing Education Rule has been approved by the Attorney General and will be effective on October 22, 2005. The actual obtaining of continuing education credits will begin on January 1, 2006, with the first random audit after January 1, 2008.

2. Elect Personnel & Education Committee Chairperson for 2006.

The Committee reconvened for a short time during the Full Board meeting to elect the Personnel & Education Chairperson for 2006. Ms. McDonald-Spakes made a motion to nominate Ms. Duncan as the Personnel & Education Chairperson for 2006. Dr. Neff seconded the motion. The motion carried.

Statement of Next Meeting

The next meeting will be held on January 11, 2006 at 1p.m., CST in the Cumberland Room, Ground Floor, Cordell Hull Building, 425 Fifth Avenue North, Nashville, TN 37247-1010.

Record of Adjournment

With no further business to discuss, the meeting was adjourned at 3:30 p.m. on a motion properly presented by Ms. Cooper and seconded by Ms. Davis. The motion carried.

Signature: _____
 Martha Duncan, MT
 Chairperson

Date: _____

ATTACHMENT 1
NEW LICENSES & TEMPORARY LICENSES
JULY – SEPTEMBER 2005

License Number	Last Name	First Name	City	Category
10826	Arnold	Alese H.	Medina, TN	Supervisor - General
8947	Babb	Dinah B.	Elizabethton, TN	Supervisor - General
21614	Bailey	Deborah A.	Morristown, TN	Technologist - General
21521	Baker	Timothy S.	Brighton, TN	Technologist - General
21466	Barlow	Felicia J.	Sparta, TN	Technician - General
21284	Baugh	Brandi M.	Nashville, TN	Technician - General
21601	Bennett	Leigh M.	Tennessee Ridge, TN	Technologist - General
21585	Borromeo	Marissa I.	Nashville, TN	Technologist - General
21520	Broussard	Anita M.	Baton Rouge, LA	Technologist - General
21592	Brown	Bobbie J.	Crossville, TN	Technician - General
21541	Campbell	Dereck G.	Maryville, TN	Technologist - General
21568	Carr	Wanda D.	Dayton, TN	Technician - General
21577	Ceballos	William A.	Collierville, TN	Technologist - General
21565	Chase	Shakela L.	Cleveland, MS	Technologist - General
21243	Cole	Richard E.	Bristol, TN	Supervisor - General
19571	Conrad	Nathan T.	Paris, TN	Supervisor - General
21575	Cox	Angela M.	Knoxville, TN	Technologist - General
19090	Cravotta	Judith A.	Franklin, TN	Supervisor - General
21518	Duffer	Carol L.	Brighton, TN	Technologist - General
7190	Duncan	Kathryn V.	Powell, TN	Supervisor - General
21556	Elliott	Stacey L.	Memphis, TN	Technician - General
21570	Eubank	Tena S.	Tazewell, VA	Technologist - General
10997	Eubanks	Geneva M.	Memphis, TN	Supervisor - General
21559	Evans	Tameka L.	Tupelo, MS	Technologist - General
21588	Everitt	Melinda K.	Collierville, TN	Technologist - General
17903	Fakile	Olutoyin A.	Stone Mountain, GA	Technologist - Micro
21574	Foister	Chrissie G.	Pineville, KY	Technician - General
5895	Frame	Theresa A.	Tullahoma, TN	Supervisor - General
21555	Gable	Amy	Killen, AL	Technician - General
21476	Gibson	Mark D.	Cleveland, TN	Technician - General
21576	Gilbert	Debra D.	Collierville, TN	Technologist - General
20705	Greene	Rebecca O.	Johnson City, TN	Supervisor - General
21543	Gursky	Andrea K.	Brush Creek, TN	Technician - General
21426	Harriman	Amanda D.	Cookeville, TN	Technician - General
21605	Hawkins	Ayanna N.	Tunica, MS	Technician - General
21355	Hendrixson	Loretta K.	Smithville, TN	Technician - General

6530	Hewitt	Carolyn B.	Memphis, TN	Supervisor - General
21445	Higgins	Chasity S.	Johnson City, TN	Technician - General
21530	Holmes	Tori L.	Memphis, TN	Techno
19824	Hunt	Cecil L.	Holly Springs, MS	Supervisor - General
21583	Irvin	Jacki L.	Corinth, MS	Technician - General
21604	Ivy	Marian	Memphis, TN	Technician - General
21558	Jator	Eleanor K.	Clarksville, TN	Technologist - General
21550	Johnson	Megan S.	Hendersonville, TN	Technician - General
19134	Jones	Christine R.	Cleveland, TN	Technologist - General
21567	Key	Martin F.	Tuscumbia, AL	Technician - General
21593	Lafever	Gina A.	McMinnville, TN	Technician - General
21549	Lang	Patricia A.	Tylertown, MS	Technologist - General
21560	Latchem	Shelley R.	Cookeville, TN	Technologist - General
8338	Lessard	Ronald J.	Memphis, TN	Supervisor - General
21595	Lockton	Jessica M.	Clarksville, TN	Technologist - General
21569	Loggins	Sara L.	Manchester, TN	Technologist - General
21609	Massiha	Bahram	Memphis, TN	Technologist - General
21581	Mays	Julie M.	Pineville, KY	Technician - General
21566	McCormac	Melinda A.	Nashville, TN	Technologist - General
20269	McKinney	Andrea G.	Big Stone Gap, VA	Technician - General
21324	Method	Elva L.	Cookeville, TN	Technician - General
21554	Miller	Karen M.	Murfreesboro, TN	Technologist - General
4412	Motroni	Tina A.	Memphis, TN	Supervisor - General
21580	Murphy	Tanika N.	Sparta, TN	Technician - General
18911	Mushi	Robert S.	Antioch, TN	Supervisor - General
21523	Patel	Vibhuti P.	Hurricane Mills, TN	Technologist - General
19849	Perkett	Megan C.	Maryville, TN	Technologist - General
21507	Petto	John W.	Laverne, TN	Technologist - General
21516	Phillips	Angela D.	Memphis, TN	Technologist - General
21573	Phillips	Nichole L.	Nashville, TN	Technologist - General
21291	Presley	Aretta B.	Knoxville, TN	Supervisor - General
21531	Price	Brandi R.	Cordova, TN	Technician - General
9992	Pringle	Theresa L.	Brentwood, TN	Supervisor - General
21586	Raymond	Shekitra L.	Sunflower, MS	Technician - General
21562	Rector	Joseph A.	Dyer, TN	Technologist - General
21553	Rowe	Susan C.	Memphis, TN	Technologist - General
21529	Sandoval	Laura L.	Memphis, TN	Technologist - General
21571	Smith	Rebecca J.	Nashville, TN	Technologist - General
21283	Sneed	Jessica A.	Nashville, TN	Technician - General
20937	Stewart, III	Laze S.	Memphis, TN	Technologist - General
21535	Stowell	Lisa E.	Brighton, TN	Technologist - General
21532	Tatum	Teleana A.	Memphis, TN	Technologist - General
21582	Taylor	Jacquelyn A.	Chattanooga, TN	Technician - General
21594	Templeton	Amy L.	McMinnville, TN	Technician - General
21003	Thrasher	Bradley R.	Albany, KY	Technician - General
21538	Turner	Laura N.	Clinton, TN	Technologist - General
21587	Ugwuanyi	Sunday O.	Memphis, TN	Technician - General
21551	Vohol	Jacqueline A.	Lebanon, TN	Technician - General
21557	Ward	Lindsey B.	Lakeland, TN	Technologist - General
21572	Washington	Bobbie D.	Indianola, MS	Technician - General
21584	Webnda	Ferdinand N.	Clarksville, TN	Technologist - General

13746	Wheeler	Kimberly B.	Unicoi, TN	Supervisor - General
21524	Wiles	Beth A.	Arlington, TN	Technologist - General
21505	Winfrey	Shannon M.	Humboldt, TN	Technologist - General
21561	Yao	Lin	Memphis, TN	Technologist - General

TOTAL	NEW LICENSES	3RD QTR. 2005: 91
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TEMPORARY LICENSES

21542	Morgan	Melissa R.	Knoxville, TN	Technologist - General
21564	Denning	Jessica M.	Westmoreland, TN	Technician - General
21540	Sanford	Terence A.	Knoxville, TN	Technologist - General
21446	Tabor	Teresa L.	Kingsport, TN	Technician - General
21597	Yusupova	Elena A	Smiths Grove, KY	Technologist - General
21578	Dowden	Dawn M.	Hillsboro, TN	Technologist - General
21579	Dixon, Jr.	George L.	Clarksville, TN	Technologist - General

TOTAL	TEMPORARY	LICENSES	3RD QTR. 2005: 7
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**ATTACHMENT 2
REINSTATEMENTS
JULY – SEPTEMBER 2005**

License Number	Last Name	First Name	City	Category
4689	Anthony	Treddye M.	Memphis, TN	Technologist - General
8603	Atkinson	Judith E.	Nashville, TN	Technologist - General
*6170	Campbell	Cheryl F.	Powell, TN	Technologist - General
6550	Dattilo	Lou Ann	Germantown, TN	Technologist - General
19555	Davis	Patty S.	Lafayette, TN	Technician - General
8215	Donoho	Johhie S.	Nashville, TN	Supervisor - General
9151	Duval	Jill B.	Jackson, TN	Technologist - General
*6556	Evans	Linda G.	Knoxville, TN	Supervisor - General
7990	Garey	Christina L.	Horn Lake, MS	Technologist - General
20277	Goins, Jr.	James A.	Jasper, TN	Technician - General
21050	Harris	Trudy M.	Brownsville, TN	Technician - General
6897	Hembree	Karen M.	Clinton, TN	Supervisor - General
10165	Hillis	Latesha Michelle	McMinnville, TN	Technician - General
5375	Homa	Linda R.	Athens, TN	Supervisor - General
14549	Horton-Jenkins	Sharon A.	Hermitage, TN	Director - Micro
10710	Kranz	Philip A.	Hopkinsville, KY	Technologist - General
6345	Martin	Cheryl L.	Memphis, TN	Technician - General
11301	Miller	Cindy	Dickson, TN	Technician - General
11232	Neil	Sherry R.	Franklin, TN	Technologist - General
*19986	Owens	Bobbie J.	Lawton, OK	Technologist - General
12229	Owens	Rhonda K.	Dickson, TN	Technologist - General
11501	Parker	William J.	McMinnville, TN	Technician - General
6989	Pickle	Sherri I.	Germantown, TN	Technologist - General
10677	Ray	Bryan K.	Ethridge, TN	Technician - General
*7465	Seale	Gayla D.	Knoxville, TN	Supervisor - General
6869	Shelton	Patricia B.	Knoxville, TN	Supervisor - General
8541	Turner	Teresa R.	Maryville, TN	Technologist - General
19543	Wasmund	Katherine A.	Knoxville, TN	Technologist - General
12650	Wood	Diana S.	Soddy Daisy, TN	Technician - General
	* REACTIVATED	VOLUNTARY	RETIRED	
	REINSTATEMENT			
TOTAL	S	3RD QUARTER	2005: 29	

**ATTACHMENT 3
CLOSED FILES
JULY – SEPTEMBER 2005**

File Number	Last Name	First Name	City	Category
18510	Little	Shana R.	McCrory, AR	Technologist - General
18571	Martinez	Ma. Lourdes I.	Nashville, TN	Technologist - General
18572	Matutes	Josephine S.	Nashville, TN	Technologist - General
18082	McBride	Chandra S.	Memphis, TN	Technician - General
18577	McDonald	Sandy	Jonesboro, AR	Technologist - General
18035	Narag	Cecilia C.	Germantown, TN	Technologist - General
18382	Norton	Cynthia H.	Jackson, TN	Technologist - General
18488	Patterson	Jennifer	Memphis, TN	Technologist - General
21494	Curtis	Silissa T.	Doyle, TN	Technician - General
TOTAL	CLOSED FILES	3RD QTR 2005: 9		

